BIRKENHEAD COLLEGE
COMMUNITY EDUCATION ENROLMENT FORM
PRIVATE BAG 34 911 BIRKENHEAD

Complete the form along with required payment/signatures and send to Birkenhead College

online: www.birkenhead.school.nz/community/

email: communityed@birkenhead.school.nz

by mail: Post enrolment form and payment - cheque or Visa/Mastercard, to:
Birkenhead College
Private Bag 34911
Birkenhead, 0746

by phone or fax: Only with Visa/Mastercard
Community Education Office Phone: 482-1708 School Administration Office Phone: 483-9039
To fax, use enrolment form: 483-4094

in person: Community Education or School Office
140 Birkdale Road, Birkdale, North Shore City

Confirmation: Attend first evening that class is advertised.
You will ONLY be contacted if your class is fully booked or cancelled. Meet first evening in front of Administration office.
WE DO NOT CONFIRM ENROLMENTS!

refunds: **1.** In full if class does not start
2. NO REFUND IF CLASS HAS STARTED
3. Cancellations must be in writing and include a non-refundable administration charge of $15.

School Administration Office is open during school holidays

Surname:.....

First Name: .....

Home Address: .....

.....**Postcode**.....

Ph: Home:.....**Work/Cell:**.....

Email:.....

The Ministry of Education requests the following information for statistical purposes:
Please circle:

Gender: M / F **Age:** 16-19, 20-29, 30-39, 40-49, 50-59, 60+

Ethnicity: Maori, Pacific Island, Asian, European, Other

Residency: New Zealand Citizen / Resident / Non-resident

Please charge to my Mastercard/ Visa account

Expiry Date: ...../..... Signature: .....

Number	Day	Course title	Fee

NB: Your enrolment fee includes a non-refundable administration charge of $15. No refund can be made after class has started

Have you enrolled here before? Yes/No

Where did you learn about this course?

Internet – School website/ www.xtend.co.nz / Google

Newspaper/ Library/ Mailbox,/ Friend/ CAB/ Return Student/ Other

If other please state .....

My best time to attend classes is .....(day).....(time)